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| Jon W Rudicil | | |
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| **SKILLS SUMMARY** | | |
| * Strong understanding of the legislative process * Extensive background in customer service, sales, and public outreach. * Strong project management skills: coordinating multiple projects as they relate to the overall mission. * Excellent understanding of financial industries. * Experience using standard computer applications: MS Outlook, MS Office, ect. * Broad experience working with community-based organizations. * Diverse experience in recruiting, interviewing, hiring, and managing staff | | |
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| **PROFESSIONAL EXPERIENCE** | | |
| Washington Association of Area Agencies on Aging April 2018-July 2021  ***State Director***  Manage all aspects of an association made up of thirteen agencies who provide support to help the elderly age in place. Job activities included working with a team to assist in the assessment of programs and communicating with state agencies on topics covered by Medicare and Medicaid as well as state run programs ranging from access to medical care to transportation, food supply safety, and social determinants of health.  Assisted in Interviewing and assessing candidates for Executive management positions with the State Agency responsible for delivering services to elderly individuals in the State of Washington.  Washington State Legislature  ***Legislative Assistant*** – Senator Frockt December 2015- April 2018   * Assist Legislator in successfully fulfilling their public obligations by providing support services in the areas of administration, communication, research, and public relations.   Assisted in recruitment hiring and managing of office staff.  Washington State Legislature  ***Legislative Assistant*** - Senator Hatfield September 2013- December 2015     * Assist Legislator in successfully fulfilling their public obligations by providing support services in the areas of administration, communication, research, and public relations.   Assisted in recruitment hiring and managing of office staff.  Snohomish County  ***Executive Assistant*** – Executive Reardon February 2012- June 2013   * Assist the County Executive in successfully fulfilling his public obligations by providing support in the areas of administration, communications, research and public relations and policy.   Assisted in recruitment hiring and managing of office staff | |  |
| Washington State Legislature October 2011- February 2012  ***Legislative Assistant* –** Senator Frockt | | |
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| * Assist Legislator in successfully fulfilling their public obligations by providing support services in the areas of administration, communication, research, and public relations.   Recruited hired and managed office staff  Washington State Legislature January 2011- October 2011  ***Legislative Assistant*** – Senator White   * Assist Legislator in successfully fulfilling their public obligations by providing support services in the areas of administration, communication, research, and public relations.   Recruited and managed office internships. | | |
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| Committee to Elect Steve Hobbs June 2010- December 2010  ***Campaign Manager*** | | |
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| * Managed all aspects for a successful state legislative campaign in the 44th Legislative District. Played a key role in helping Senator Steve Hobbs win re-election in a highly contested race.   Recruited and managed campaign staff. | | |
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| Washington State Legislature January 2009-June 2010  ***Legislative Assistant*** – Representative White | | |
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| * Assist Legislator in successfully fulfilling their public obligations by providing support services in the areas of administration, communication, research, and public relations.   Recruited and managed office internships. | | |
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| People to Elect Scott White July 2008-Novermber 2008  ***Field Coordinator*** | | |
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| * Organized and managed outreach and field operations for a successful state legislative campaign in the 46th Legislative District. Served in a key role helping Representative Scott White win election with over 71 percent of the vote.   Recruited and managed campaign staff  TwinTree Services January 2006-July 2008  ***Owner***   * Developed and operated a mobile escrow signing company in the greater Seattle Area. Responsible for marketing, customer retention, scheduling, and accounting in a small business setting.   Recruited interviewed and hired contract support staff  Senate Democratic Campaign Committee August 2006- November 2006  ***Field Coordinator***   * Organized and managed volunteer and campaign operations for a successful underdog Washington State Senate campaign. Helped Senator Steven Hobbs win the 44th Legislative District Senate seat with over 52 percent of the vote.   Recruited and managed volunteer force  Financial Advantage May 2003- December 2005  ***Processor***   * Coordinated the clearing of conditions for funding of residential home loans. Maintained files to meet licensing requirements, scheduled client closings, and maintained relations with multiple lending organizations.   American Home Lending January 2002-May 2003  ***Owner***   * Operated all aspects of my own mortgage brokerage, including securing and maintaining Kansas State License, training of personal, and all accounting aspects of a small business   Recruited and managed Loan Officers for mortgage lending.  Platinum Mortgage April 1999-December 2001  ***Manager***   * Responsible for opening a branch for a Kansas City Broker in the Lawrence Kansas Market. Including all marketing, office setup, and recruitment of staff.   Recruited and managed Loan Officers for mortgage lending.  CoreWest Banc April 1998- April 1999  ***Loan Officer***   * Started as a Telemarketer for the company and received a promotion to loan officer after one month for outperforming all other loan officer in the region.   Fastenal March 1997-April 1998  ***Sales and Service Professional***   * Responsible for building and maintaining accounts in a fastener and industrial tool company.   Greater Kansas City Foundation January 1993-April 1998  ***Job Developer***   * I developed a program to find jobs in the community for clients with Developmental Disabilities or Brain Injuries. I worked through funding provided by a grant, through the department of Vocational Rehabilitation. Maintained case files on each client and prepared and submitted reports to the department of Vocational Rehabilitation. As well as maintaining billing and grant renewal.   Woodhaven January 1990- December 1992  ***Program Manager***   * I ran a Day Program for individuals with severe disabilities, with the goal of full inclusion in their community, as an alternative to workshop and daycare services. This involved the development and implementation of training programs, as well as managing the budget for the program.   Interviewed hired and managed program staff  Front Door May 1989- December 1992  ***Counselor***   * I worked with adolescent boys who had been removed from their home by the State for physical or sexual abuse. Group home setting responsibilities ranged from working with the counselors in helping the clients, helping with homework, social skills, and teaching domestic skills. Other duties included working the suicide hot line when on the overnight shift.   Reality House June 1988- December 1991  ***Peer Counselor***   * I worked with counselors in a group home for convicted felons under the age of twenty-five, as an alternative to prison. For these clients it was the last chance before state prison. Duties included training for job hunting, overseeing nightly peer counseling sessions, as well as helping individuals work through twelve step programs for addiction. | | |
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| **EDUCATION** | | |
| B.S. Human Development and Family Studies August 1987- December 1991  University of Missouri, Columbia  Evans School of Public Affairs  Master’s in Public Administration  University of Washington, Seattle September 2011-June 2013  **References:**  More references available upon request | | |
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